

BENEFICIAL OWNERSHIP FORM - Completion Instructions

Advice to Determine the Beneficial Owner for Individuals:

Section (A)

Identify the person or persons who are the beneficial owner(s) of each account (or claim), and accounts opened under the name of a nominee account holder.

Source/origin of funds: when completing this section please be as specific as possible. For example if the money was gained from employment, then please state your *profession* and detail the *line of business*, or if it was a gift then please state the *name of the donor*. i.e.

- Earnings as an **electrician**
- Employment in commercial **property**
- A **gift** from **Mr Smith**
- Company profits from **telecoms** consultancy

Advice to Determine the Beneficial Owner for 'Companies' i.e. Companies, Institutions and Organisations:

Section (A)

The beneficial owner(s) of the 'company' is/are the physical person(s) who is/are economically in control of the 'company' and able to make independently the important decisions. If there is a predominant shareholder then this person is the decision maker and the managing director is only the executor of the decisions.

If the 'company' is quoted on the stock market, it is assumed that the shareholders are scattered and therefore the managing director and/or the board of directors are the decision makers. However, the managing director must in this case state that the 'company' has been acting, in relations with BCCI, on its own behalf and not as trustee for another person.

If the managing director is the real decision maker then the document should be marked with the seal of the 'company' and signed by the managing director. A copy of the managing director's passport should be attached.

Section (B)

Under the declaration of the origin of funds, the beneficial owner must answer the question where the money comes from in economic terms, for example a brief description of the economic activities of the 'company' that generated the deposited funds and not the account from where the monies were transferred.

Declaration of Beneficial Owner(s) / Origin of the funds deposited with
BCCI SA
FOR COMPANIES

BCCI SA, in Liquidation - Customer number:
(Customer Number to be mentioned in all correspondence)

The authorised signatory(ies) of the company with registered office at :

Name of Company :

Address of registered office:

hereby declare(s) that:

A) the real beneficial owner(s)* of the company having the account(s) with BCCI SA is/are :

| <u>Name</u> | <u>Address</u> |
|-------------|----------------|
|-------------|----------------|

| | |
|----------|-------|
| 1) | |
|----------|-------|

| | |
|----------|-------|
| 2) | |
|----------|-------|

(if insufficient space, please enclose further attachments)

Signed by signatory of account / authorised signatories of the company :

| Name | Address | Signature | Date |
|------|---------|-----------|------|
|------|---------|-----------|------|

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B) The **beneficial owners as indicated under A) hereby confirm to be the beneficial owner(s) and declare that the **source/origin of the funds** held in the above-mentioned account(s) is :**

➔

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.....

Name.....Signature :..... Date :

Name.....Signature :..... Date :

Official Stamp of the Company :

For identification purposes, the beneficial owner(s) must enclose with this statement a valid passport or ID.

➔* By beneficial owners is to be understood the **physical person(s)** who has (have) the effective control over the assets of the company